

Hollydale Primary School Breakfast Club Application Form



Breakfast Club runs daily during term time from 8.00am to 8.55am. This form will be kept in a locked, fire resistant filing cabinet in the school office.

Child's Details	
Child's Full Name:	
Child's DOB:	
Child's Age and Year Group:	

Parental Contact Information	
Home Address:	
Parent / Carer's Name:	
Relationship to child:	
Contact Number:	

Emergency Contact Details – In case of an emergency we will contact the parent / carer above. If unavailable, please list two further contacts that you would be happy to act on your behalf.	
1 st Emergency Contact Name:	
Telephone Number:	
2 nd Emergency Contact Name:	
Telephone Number:	

Medical / Food Details	
Name of child's GP:	
Telephone Number:	
Does your child have any medical conditions / disabilities we should be aware of i.e. asthma, epilepsy, allergies etc.:	If your child has asthma, please state if there is a pump in school and how/when this should be used.
Does your child have any specific dietary needs / food intolerances that we need to be aware of?	
Do you observe any cultural or religious procedures that you feel we should be aware of?	

Permissions (Please Tick)				
I give permission for photographs to be taken of my child enjoying their time at the club. This may be used for displays and promotional materials.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
I give permission for my child to use consoles / laptops when available	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
I give permission for my child to help prepare snacks with an adult	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Should the necessity arise and I cannot be contacted, I give permission to the person in charge to give consent on my behalf for an anaesthetic administration for any urgent medical treatment to be given.	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Are you using this facility:				
<ul style="list-style-type: none"> Because you are a working parent 	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
<ul style="list-style-type: none"> In receipt of: Pupil premium Other (please state here) 				

Please indicate the days you will be using this facility this half term									
Monday	<input type="checkbox"/>	Tuesday	<input type="checkbox"/>	Wednesday	<input type="checkbox"/>	Thursday	<input type="checkbox"/>	Friday	<input type="checkbox"/>

By signing this form you confirm you have read, understood and agree to the school's Breakfast Club Policy (attached overleaf)

Signed Parent / Carer:	Date:
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Breakfast Club Policy of Hollydale Primary School



Aims of Breakfast Club

- To support working parents
- Be consistent and reliable to enable parents to have confidence and peace of mind whilst their child is at Breakfast Club. To provide a happy, welcoming place at the start of the school day where all children are valued.
- To help children be healthy by providing a nutritious and filling breakfast preparing them for the school day ahead.
- To encourage all areas of the children's development through play by offering a varied and stimulating range of play opportunities.
- To ensure the safety and welfare of each child by following the appropriate school policies.

Opening Times (Term time only, excluding INSET days)

Monday – Friday, 8.00am to 8.55am. Breakfast is served until 8.30am in the main hall (all food is prepared in the school kitchen which adjoins the hall). At the end of Breakfast Club, children in EYFS and KS1 will be escorted to their classrooms by staff.

Admission to Breakfast Club

The club is fully inclusive for all children in Reception to Year 6. There are limited spaces available and are allocated on a first come, first serve basis. We currently have a waiting list but should the need arise, places will be allocated in the following order of priority:

- Siblings of children already attending the club
- Those requiring the greatest number of sessions/hours per week

Booking Procedure

Breakfast Club is free of charge per child per session. All children must register daily so we are able to keep an accurate record of attendance for health and safety purposes.

N.B It is at the discretion of the Headteacher to confirm children who may attend due to hardship or other social reasons.

Behaviour

Breakfast Club follow the school's behaviour policy to ensure consistency for children at the club (A Restorative Justice Approach). Consistently poor behaviour may result in a child's place being withdrawn.

Staffing

All members of the Breakfast Club staff are DBS checked and all staff will hold a current first aid and food hygiene certificate.

Activities

Each child is encouraged to make their own choices regarding the activities they choose to participate in. In keeping with the Play Values, Breakfast Club offer structured adult-led activities as well as free choice. Weekly programmes of activities may include:

- Art using various mediums and the exploration of cultural diversity
- Crafts using a wide variety of textures and materials
- Construction and Lego toys
- Board games
- Reading materials
- Literacy games

Breakfast Menu

We are a Healthy School and abide by the guidelines set by the Children's Food Trust. Further information can be found <http://www.childrensfoodtrust.org.uk/>

Our selection of food offers a healthy balance and includes:

- Toast with butter, jam and other low sugar spreads
- Choice of cereals (not containing sugar)
- Fruit or vegetables
- Fruit juice, water or milk

On special occasions/events, the school may deviate from the above menu.

This policy will be used in conjunction with the following school policies:

- Health and Safety Policy
- Safeguarding Policy and Child Protection Policy
- Fire Evacuation Policy
- Medical Conditions Policy